

**REQUEST FOR PROPOSALS**  
**for the**  
**2029 IEEE INTERNATIONAL MAGNETICS CONFERENCE (INTERMAG)**  
[www.ieemagnetics.org](http://www.ieemagnetics.org)

**Background:**

The Intermag Conference is the flagship annual magnetism conference sponsored by the Magnetism Society of the Institute of Electrical and Electronics Engineers (IEEE). It is the premier conference on all aspects of pure and applied magnetism and is attended by Ph.D.'s and Ph.D. candidates in both engineering and physics from all over the world. The conference has been in existence for more than sixty years and since 2016 the approved site rotation has been Americas ▶ Europe ▶ Asia/Pacific. In 2029, Intermag will be held in Europe. Every third year Intermag is held together with the Conference on Magnetism and Magnetic Materials (MMM) in the USA as a Joint MMM-Intermag Conference.

**Past and future locations for Intermag Conference:**

2012: *Americas*: Vancouver, BC, Canada  
2013: Chicago, IL, USA (as a JOINT Conference together with the MMM Conference)  
2014: *Europe*: Dresden, Germany  
2015: *Asia/Pacific*: Beijing, China  
2016: New Orleans, LA, USA (as a JOINT Conference together with the MMM Conference)  
2017: *Europe*: Dublin, Ireland  
2018: *Asia/Pacific*: Singapore  
2019: Washington, DC, USA (as a JOINT Conference together with the MMM Conference)  
2020: *Americas*: Montreal, Canada (cancelled due to COVID)  
2021: *Europe*: Lyon, France  
2022: New Orleans, LA, USA (as a JOINT Conference together with the MMM Conference)  
2023: *Asia/Pacific*: Sendai, Japan  
2024: *Americas*: Rio de Janeiro, Brasil  
2025: New Orleans, LA, USA (as a JOINT Conference together with the MMM Conference)  
2026: *Europe*: Manchester, England [intermag2026.org/](http://intermag2026.org/)  
2027: *Asia/Pacific*: Jeju Island, South Korea  
2028: TBD (as a JOINT Conference together with the MMM Conference)  
2029: *Europe*: TBD

**Preferred Dates:**

April 9-13, 2029  
April 16-20, 2029  
April 23-27, 2029  
May 30-4, 2029  
May 7-11, 2029

**Preferred Pattern:**

This is a five-day conference running Monday – Friday.

**Number of Attendees:**

1000 - 1200

**Sleeping Room Block:**

- A sleeping room block is not required, however, a block with up to 400 room nights on peak nights may be negotiated later by the chosen local Professional Conference Organizer (PCO). The following points need to be considered:
  - This group is very price sensitive. Those traveling on university grants will book rooms elsewhere if the rates are too high, resulting in an unfilled block.
  - A block of rooms for students (75 rooms on peak nights) is required at reduced rates.
  - Rates are non-commissionable.

**F&B Requirements:**

- Food & Beverage is estimated at \$100K USD, depending upon the location of the Plenary Reception, and the overall attendance numbers.
  - oMorning coffee daily in Exhibit Hall (Tuesday – Friday)
  - oEvening bierstube daily in Exhibit Hall (Monday, Tuesday, Thursday)
  - oPlenary Reception (Wednesday)
  - oSession Chair Breakfast daily (Tuesday- Friday)
  - oSpecial Session Lunch Events (100 attendees each, daily)
  - oSmall committee meetings breakfast or lunch (10-20 people each, daily)

**Exhibits and Poster Sessions:**

- Up to twenty 10ftx10ft (3mx3m) exhibit booths.
- Fifty double-sided poster boards in either vertical/portrait or horizontal/landscape format
- The space required for Exhibits and Poster Sessions (co-located with the coffee service) is a minimum of 20,000 square feet (1850 square meters).

## Meeting Space Requirements:

- All Conference activities must be located in **one hotel or convention center**, and all space must be held on a 24-hour basis.
- All **oral sessions are set theater style**, and do not change during the week, other than potentially moving airwalls for the Plenary Session.

Setup	Start	End	Event	Capacity	Room set	Riser?	Notes
Sunday	Monday	Friday	Oral Session (Symposia, Tutorial and Evening Sessions)	600	Theater	Yes	Oral sessions Tuesday - Friday 8:30 - 11:30 am and 1:30 - 4:30 pm. Tutorial Monday 2:00 - 4:30 pm. Evening Sessions Tuesday and Thursday 6:00 - 7:30 pm.
Sunday	Tuesday	Friday	Oral Session (breakout1)	600	Theater	Yes	Plenary Session on Wednesday will combine two largest oral session rooms together for capacity of 1200. Need large center stage and two side screens.
Sunday	Tuesday	Friday	Oral Session (breakout2)	~200	Theater	No	
Sunday	Tuesday	Friday	Oral Session(breakout3)	~200	Theater	No	
Sunday	Tuesday	Friday	Oral Session (breakout4)	~150	Theater	No	
Sunday	Tuesday	Friday	Oral Session (breakout5)	~150	Theater	No	
Sunday	Tuesday	Friday	Oral Session (breakout6)	~100	Theater	No	
Sunday	Monday	Friday	Exhibit Hall (posters, exhibit booths, coffee, bierstube)	1850 square meters (20,000 square feet)	Exhibits, posters, coffee and bars		Setup for exhibits/posters is Monday at 6:00 am. Breakout down Friday 12:00 pm. Daily coffee and nightly bierstube. Poster sessions Tuesday - Friday 9:30 am - 12:30 am and 2:30 - 5:30 pm.
Monday	Tuesday	Thursday	Special Lunch Sessions	100	Classroom	Yes	Need space for buffets inside the room. Events are generally 11:30 am - 1:30 pm.
Monday	Tuesday	Friday	Session Chair Breakfast	50	Classroom	No	Need space fo buffets inside the room.
Saturday	Sunday	Friday	Office	8	Conference	No	
Sunday	Monday	Friday	Speaker Rehearsal Room	4	Theater	No	
Sunday	Monday	Friday	Registration				Opens Monday at 10:00 am.
Monday	Monday	Thursday	Small Committee Meetings	10	Conference	No	Need space for buffets inside the room.
Monday	Monday	Thursday	Small Committee Meetings	20	U-shape	No	Need space for buffets inside the room.
Monday	Monday	Thursday	Adcom Luncheons	40	U-shape	No	Need space for buffets inside the room.
Tuesday	Tuesday	Tuesday	Women's Networking Event	100	Reception	No	
Thursday	Thursday	Thursday	Student's Networking Event	100	Reception	No	
Wednesday	Wednesday	Wednesday	Plenary Reception	900	Reception	No	
Thursday	Thursday	Thursday	Chair's Reception	50	Reception	No	VIP. Requires private space with windows/view.

**Concessions Requested:**

- Complimentary Wi-Fi available for up to 1200 attendees daily in the meeting space, suitable for checking email and light web browsing.
- Complimentary receiving and storage of all Conference Management packages.
- If using a hotel, the largest suite available on a complimentary basis for the Conference General Chair from Saturday to Saturday, five complimentary staff rooms from Saturday to Saturday and three complimentary rooms for a site visit.

**Due dates:**

**Proposals are due by December 1, 2025.**

Site visits will be made **in March/April of 2026** and final decision will be made in **June 2026**. All contracts will be reviewed by and signed by the IEEE Legal Department and Contracts Office.

**Submit questions and proposals to:**

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